

SEAVIEW HIGH SCHOOL ANNUAL GENERAL MEETING

Wednesday 16 March 2022

Performing Arts Theatre at 6:30pm

Dear Parents, Carers and Governing Council Members,

As Chairperson of the Seaview High School Governing Council it is with pleasure that I invite you to attend the upcoming Annual General Meeting. You will find Seaview to be a dynamic school with a dedicated teaching staff and leadership team. The AGM is an opportunity to meet and hear from key people involved in the education of your children.

I would also like to invite you to consider **nominating for Membership of the 2022 Governing Council**. High school is typically a time where our young people want more independence and become less inclined to share the day to day business of school life. One of the best ways I have found to stay informed about what is going on at school is to accept an opportunity to attend meetings like these.

Governing Council members are elected representatives and reflect the views of the parent body in the best interests of the students. It is the council's responsibility to represent the school community and do our best to meet community expectations within the Constitution and Code of Practice guidelines. As a member you will be informed about key aspects of school governance and have the opportunity to contribute to the continual growth at Seaview.

Membership is a two year tenure and meetings are generally held on the second Wednesday of the month, twice per term, starting at 6.30pm.

Please note: from 11 December 2021 the Emergency Management (Education and Early Childhood Settings COVID-19) Direction requires all persons working or volunteering in an SA education setting (including **governing council members and parent helpers**) to have received two doses of an approved COVID-19 vaccine. Nominations for the 2022 Governing Council must be accompanied by a vaccination certificate.

Elections for the following office bearer positions will be called for immediately following general business:

- Chairperson
- Treasurer
- Deputy Chairperson
- Secretary

A brief description of these positions is available on the next page.

Due to COVID restrictions RSVPs are essential. Please confirm your attendance by completing the RSVP form attached and returning it to the school on dl.0893.info@schools.sa.edu.au. It will be a requirement to check in upon entry using the QR code, and if you have any questions or require further information, please contact the school on the above email.

Kind Regards,



Michael Van Dyk
CHAIRPERSON
SHS GOVERNING COUNCIL



Penny Tranter
PRINCIPAL



**Government
of South Australia**

Department for Education

ALL ELECTED COMMITTEE MEMBERS AGREE TO THE FOLLOWING

- Attend and contribute positively and productively to council meetings.
- Attend other school functions as required.
- Keep up-to-date and informed about work relevant to the school governing council.
- Complete the free online training via Plink once elected (details will be provided to the elected members)

The following provides a brief description of the office bearer roles within Governing Council.

Chairperson

- Chairs the meeting and makes sure it runs smoothly
- Reports to the community at the annual general meeting (AGM)

Deputy Chairperson

- Attends to the Chairperson role when the Chairperson is not available

Treasurer

- Chairs the finance advisory committee
- Presents finance information to the council

Secretary

- Records the minutes of the meeting electronically and forwards them to the school in a timely manner

