

Connecting to a WebEx Meeting with Your Teacher on a PC or Mac

1. Open your lesson notes in DAYMAP and find the Webex link that your teacher has posted.

For Lesson 3 on Thursday, 22 July 2021 CHEMISTRY1A and 1 other lessons

Lesson Plan Category: Class Note

Visible to students

HTML Save Attach Delete More Lessons Tag

Last Modified by STAPCL on 22/07/2021 10:11 AM

Title:

Save changes for
 this lesson only
 all linked lessons

WebEx Session
You should be able to access the session by clicking on the above link. Then just follow the prompts [edit](#)

You may be able to click on the blue link above if your teacher has attached it as a link
Or they may put a web address here like this that you can copy and paste into a web browser (like Safari on an iPad or Chrome on a PC/Mac)
<https://schoolssaeduau.webex.com/meet/ChemWithStapo>

Click here → (points to WebEx Session)

Or copy and paste this into a web browser (points to the URL)

2. If it is the first time you have tried to use Webex, you may be asked to open a link. Just follow the prompts!

Usually this will mean ticking the blue box

Then clicking on the box with the link

Open C:\Users\bstapl...CollabHost.exe?

https://schoolssaeduau.webex.com wants to open this application.

Always allow schoolssaeduau.webex.com to open links of this type in the associated app

→ (points to the checkbox)

3. You may need to then click on the “Join meeting as a guest”

Thank you for using Webex.

Having trouble joining? [Join meeting as a guest.](#)

4. Enter your name, and an email address (your learnlink email is best, but can also be your own email), tick the “Remember me” box and then join the meeting

Webex meeting

Remember me

[More ways to join](#)

→ (points to name field)

→ (points to email field)

→ (points to Remember me checkbox)

→ (points to Join Meeting button)

5. Start your video by clicking on “Start Video”, then join the meeting and that’s it!

Connecting to a WebEx Meeting with Your Teacher on an iPad

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<https://schoolssaeduau.webex.com/meet/ChemWithStapo> ← **Or copy and paste this into Safari**

If you already have the app installed it should open and you can just click join meeting, otherwise...

2. Click on the green button

And the download and install from the app store as normal

If you don't have Webex Meetings:

[Download Webex Meetings](#)

3. Open the app and click on

[Join Meeting](#)

Note: you do NOT need to sign in!

4. Copy and paste the webex link from your teacher into the top line, and enter your name and an email address as well (does not have to be Learnlink email, but this is best)

Then click on the blue "Join" button

Cancel Join Meeting Join

<https://schoolssaeduau.webex.com/meet/kay.liarakos134>

If you are invited to a Personal Room, you can enter the URL

<company.webex.com/meet/username>

Your Name

youremail@email.wherever

5. Click "Ok" to allow access to your microphone and camera.

6. If needed, click [Next](#) on both blue boxes

7. Click the green "Join" button to enter the meeting, and that's it!